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For all enquiries relating to this agenda please contact Rebecca Barrett (Tel: 01443 864245 Email: barrerm@caerphilly.gov.uk)

Date: 15th June 2021

Dear Sir/Madam,

A digital meeting of the Corporate Health and Safety Committee will be held via Microsoft Teams on Monday, 21st June, 2021 at 10.00 am to consider the matters contained in the following agenda. Councillors and the public wishing to speak on any item can do so by making a request to the Chair. You are also welcome to use Welsh at the meeting, both these requests require a minimum notice period of 3 working day.

This meeting will be recorded and made available to view via the Council's website, except for discussions involving confidential or exempt items. Therefore the images/audio of those individuals speaking will be publicly available to all via the recording on the Council website at www.caerphilly.gov.uk

Yours faithfully,

**Christina Harrhy** CHIEF EXECUTIVE

### AGENDA

Pages

1 To appoint a Chair and Vice Chair for the ensuing year.

- 2 To receive apologies for absence.
- 3 Declarations of Interest.

A greener place Man gwyrddach



Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.

- 4 To approve and sign the following minutes:-
- 5 Corporate Health and Safety Committee held on the 16th November 2020.

To receive and consider the following report(s):-

- 6 Health and Safety Overview Presentation.
- 7 Health and Safety Training Overview Presentation.
- 8 Recent Health and Safety Executive Updates. 7 - 10
- 9 Accident Statistics Report for April 2020 March 2021.

11 - 30

1 - 6

#### **Circulation:**

Councillors C.J. Gordon, M.A. Adams, P.J. Bevan, D.T. Hardacre, D. Havard, A.G. Higgs, S. Kent and W. Williams

Trade Union Representatives.

#### And Appropriate Officers

#### HOW WE WILL USE YOUR INFORMATION

Those individuals that attend committee meetings to speak/give evidence will be named in the minutes of that meeting, sometimes this will include their place of employment or business and opinions expressed. Minutes of Meetings including details of speakers will be publicly available to all via the Council website at www.caerphilly.gov.uk. except for discussions involving confidential or exempt items.

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# Agenda Item 5



# CORPORATE HEALTH AND SAFETY COMMITTEE

### MINUTES OF THE REMOTE MEETING HELD VIA MICROSOFT TEAMS ON MONDAY, 16TH NOVEMBER 2020 AT 10.00 A.M.

PRESENT:

Councillor D. Havard (Chair) Councillor S. Kent (Vice-Chair)

Councillors:

M. Adams, P. Bevan, A G Higgs and W. Williams.

Councillor C. Gordon (Cabinet Member for Corporate Services).

Together with:

E. Townsend (Health and Safety Manager), D. Beecham (Electoral Services Manager), A. Wigley (Principal Health and Safety Officer), S. Richards (Head of Education, Planning and Strategy), M. Williams (Interim Head of Property Services) and C. Evans (Committee Services Officer).

Trade Union Representatives:

J. Garcia (UNISON).

### 1. TO APPOINT A CHAIR AND VICE-CHAIR FOR THE ENSUING YEAR

It was moved and seconded that Councillor D. Havard be appointed as Chair and Councillor S. Kent be appointed as Vice-Chair for the ensuing year. By a show of hands this was unanimously agreed.

### 2. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillors D. Hardacre and R. Phillips (Asbestos Officer), N. Funnell (GMB) and L. Dallimore (UNISON)

### 3. DECLARATIONS OF INTEREST

There were no declarations of interest received at the commencement or during the course of the meeting.

### 4. MINUTES – 17TH FEBRUARY 2020

RESOLVED that the minutes of the Corporate Health and Safety Committee held on 17th

February 2020 be approved as a correct record.

### **REPORTS OF OFFICERS**

Consideration was given to the following reports.

### 5. ACCIDENT STATISTICS REPORT FOR JANUARY – SEPTEMBER 2020

The report provided Members, Management and Trade Union Safety Representatives with the numbers and types of work-related accidents/ incidents that occurred during the period of January to September 2020 (inclusive). Accident statistics are produced for each quarter and presented to the members of the Health and Safety Committee for information.

The Committee noted that the statistics take into account the impact of the Pandemic, which is evidenced in the low number of accidents being reported, due to a large proportion of the workforce working from home.

The Committee thanked the Officers for the report and discussion ensued.

A Member queried whether it would be possible to conduct home visits to ensure staff safety and Officers explained that this would not be possible, the statistics relate only to reports of accidents in the workplace, for which the Council could be held responsible. Members of staff working from home have been provided with guidance on the correct set up of equipment, and further guidance will be made available shortly on the Intranet.

Following consideration and discussion, it was moved and seconded that the recommendation in the report be approved. By way of an electronic show of hands this was unanimously agreed.

RESOLVED that for the contents of the report be noted.

### 6. RECENT HSE UPDATES

The report provided the Committee with information about the recent relevant accident, incidents and prosecutions by the Health and Safety Executive (HSE).

The report was provided as information for members of the Committee to ensure that they are kept informed of any matters that could impact on the management of health and safety within the Council.

The report outlined a number of recent cases which included the death of a six-year-old girl following being hit by a falling tree at school, Local Authority Prosecution as a result of roll over of an all-terrain vehicle, South Wales Police prosecution following an electric shock during installation of data cables, School prosecuted for allowing pupils to operate unsafe machinery during a lesson, a college was fined for exposing employees and subtractor to asbestos and a Borough Council prosecution after a Teacher was assaulted by a pupil. Members were assured that the Local Authority continues to prioritise Health and Safety, and whilst the HSE are less proactive than previously, they will investigate and prosecute if there are health and safety failings. Ensuring that health and safety is considered, and risks assessed and controlled, assists the Authority in meeting its legal obligations, in protecting the health and safety of employees and others.

The Committee thanked the Officers for the report and discussion ensued.

A Member sought further information around the roll over of an all-terrain vehicle and queried whether the Council has any of these vehicles. Officers explained that the vehicles could include the large lawn mowers, ride on tractors etc. and all of which are fitted with a roll cage and lap belt, to ensure the drivers safety should the vehicle overturn, and prevent the drivers instinct to jump free of the vehicle, which could result in the vehicle crushing the driver.

Discussion took place around the prosecution of a school for allowing pupils to use unsafe machinery, and Members raised a number of concerns for this practice being undertaken in Caerphilly County Borough Council schools. Officers explained that regular inspections are undertaken at the schools and staff are appropriately trained to use the machinery. It is however the responsibility of the school and Head Teacher to ensure that every safety precaution is undertaken and that a responsible and qualified member of staff supervises the use of the machinery. Members were assured that Risk Assessments are in place in schools with annual inspections of machinery being undertaken and training is undertaken, however, following Members concerns, more frequent inspections will be considered as a priority.

The Committee noted that recent inspections were undertaken by the HSE at 2 schools, Greenhill and Islwyn High. The inspections considered the impact of Covid-19 and the measures in place to mitigate it. Whilst there were no issues identified during the inspection, recommendations for good practice were made such as ventilation, hand washing and social distancing.

A Member, in noting the tragic reporting of a six-year-old child being killed as a result of a falling tree, sought clarification on the inspection of fallen trees and maintenance for safety reasons. Officers assured the Committee that there is a strict and robust inspection programme in place, as the Council has a legal responsibility for the safety of trees on the public highway and school grounds, and therefore expert inspections are conducted. It was noted that Tree surgeons undertaken regular inspections to ensure safety.

In addition, a Member sought further information on the inspections of trees in respect of ground saturation, as a result of increased rainfall. Officers explained that whilst the full inspection criteria was not available at the meeting, Members were assured that the inspections were undertaken by experts, both from within the Council and external organisations to ensure safety of trees.

Following consideration and discussion, it was moved and seconded that the recommendation in the report be approved. By way of an electronic show of hands this was unanimously agreed.

RESOLVED that for the contents of the report be noted.

### 7. HEALTH AND SAFETY UPDATES

The report provided the Health and Safety Committee Members with an update on the workload and activities undertaken by the Health and Safety Team since the start of the global pandemic.

It was noted that the Health and Safety Team workload has changed significantly reflecting the new challenges and risks associated with managing local authority services during a global pandemic. The report outlines the work undertaken by the team over the past months and also focuses on areas for attention moving forward.

The Committee thanked the Officer for the report and discussion ensued.

A Trade Union Representative, in noting the changing priorities of the team as a result of the demands of the pandemic sought reassurances that there were sufficient staff in place to deal with the demands on the team, and any future issues raised as a result of the pandemic, or Local Authority needs. Officers explained that regular discussions continue with the Health and Safety team around capacity and workloads and the Committee were assured that whilst the team are doing an excellent job within their current resources and demands, any changes will be dealt with as required.

In acknowledging the staff within the Health and Safety Team and staff across the Authority for the exemplary efforts during the pandemic, a Member wished to highlight the way in which Primary School children are responding to the crisis, upholding the measures in place to keep them safe and taking the restrictions in their stride.

Following consideration and discussion, it was moved and seconded that the recommendation in the report be approved. By way of an electronic show of hands this was unanimously agreed.

RESOLVED that for the reasons outlined at the meeting the workload continues to be prioritised to reflect organisational needs whilst enring that the key team workload and legislative requirements are met.

### 8. REPORTING OF INJURIES, DISEASES AND DANGEROUS OCCURENCES REGULATIONS (RIDDOR) – GUIDANCE AND RESPONSIBILITY ON REPORTING OF COVID-19. (DISCUSSION)

Officers provided the Committee with an update on the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) in relation to the Covid-19 Pandemic. It was noted that the HSE Guidance recommends reporting of a positive case of Covid-19 should the disease be contracted as a result of work, and there is reasonable evidence that it has been contracted as a result of an increased risk of exposure. This would not include working with the general public, but a specific incident in which a positive case has been contracted and no measures have been put in place to mitigate this risk of exposure.

As a result, members noted that there have been no reports of any incidents, as all necessary precautions are taken for staff to be provided with appropriate protection where working with the general public and risk of exposure. Appropriate risk assessments have also been undertaken across the Local Authority in order to ascertain this risk and appropriate measures in place to protect the public and staff.

The Committee thanked the Officer for the update and discussion ensued.

A Member highlighted that complaints have been received by some residents in which they have been told by Housing staff that urgent repairs are unable to be conducted as a result of the ongoing restrictions. Officers assured Members that there have been risk assessments undertaken and works are continuing within the Housing Department and recommended that these queries be highlighted to the Chief Housing Officer for clarification.

Following consideration and discussion, it was moved and seconded that the update be noted. By way of an electronic show of hands this was unanimously agreed.

RESOLVED that the update be noted.

### 9. HOME WORKING DSE. (DISCUSSION)

The Committee were provided with background information in relation to a Flexible Working report, which was considered by Policy and Resources Scrutiny Committee on 29th

September 2020 and Cabinet on 14th October 2020, which sought approval for a more formal approach to flexible working, building on the progress made in response of working in a flexible manner throughout the lockdown. It was noted that the speed and nature of the lockdown resulted in the Council having to equip and train a significant proportion of the workforce to enable them to work remotely.

Whilst the transformation to the new model of service delivery happened at a significant pace, the technology platforms have formed the foundations of remote working and have proven to be intuitive and stable and some sections of the workforce have been operating remotely and very effectively since the commencement of the lockdown, with more and more services being brought back online, resulting in less reliance on buildings, premises and travel.

As a result of this, a survey was conducted across the workforce and whilst it has found that many are happy to continue agile working, possibly as a mixture of both home and officebased working, some have found it to be isolating. It is therefore imperative that, the model embedded going forward meets the differing needs of staff, as well as reducing operating costs associated with service delivery.

The Head of People Services added that any plans going forward will be implemented with the support and consultation with Members and Trade Unions, as well as staff, and reiterated the importance of getting the balance right. With this in mind, as more people will look to have more permanent home working, it is important that staff are provided with the right equipment to safely undertaken their roles, reducing work related strains.

Officers explained that guidance has been provided on the Intranet for staff on the correct set up of home office equipment, and tools to consider their environment etc. It was noted that as the 'novelty' of home working wears off, reviews will need to be conducted around the equipment in use, whether it is appropriate for the role and its set up for optimum use and to mitigate any strain.

The Committee thanked the Officers and noted the update.

The meeting closed at 11.15 am.

Approved as a correct record and subject to any amendments or corrections agreed and recorded in the minutes of the meeting held on 21st June 2021, they were signed by the Chair.

CHAIR

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# Agenda Item 8



# CORPORATE HEALTH AND SAFETY COMMITTEE – 21ST JUNE 2021

### SUBJECT: RECENT HEALTH AND SAFETY EXECUTIVE UPDATES

REPORT BY: CORPORATE DIRECTOR - EDUCATION AND CORPORATE SERVICES

### 1. PURPOSE OF REPORT

1.1 The purpose of this report is to inform the Committee about recent relevant accidents, incidents and prosecutions by the Health and Safety Executive (HSE).

### 2. SUMMARY

2.1 The report is provided as information for members of the Committee, to ensure that they are kept informed of any matters that could impact on the management of health and safety within the Council.

### 3. **RECOMMENDATIONS**

3.1 That the Committee note the contents of the report.

### 4. **REASONS FOR THE RECOMMENDATIONS**

4.1 To keep the Committee up to date on any health and issues that may be relevant or may require further consideration.

### 5. THE REPORT

# 5.1 London Council prosecuted after a child died when playground equipment collapsed on her in a park.

- 5.1.1 Tower Hamlets Council has been prosecuted after a post for a rope swing snapped at its base, causing a rotten tree trunk holding the equipment to fall on to a five year old girl who died about an hour later as a result of a head injury.
- 5.1.2 The structure used poplar wood instead of the oak that had been specified. The council had also failed to ensure that an annual playground safety check was carried out.

- 5.1.3 Westminster Magistrates' Court was told that the local authority had previously implemented a system of inspections to ensure that play equipment was safe to use. However, the play equipment had not been inspected by a playground inspector since September 2013. If the equipment had been inspected and tested for signs of rot, the risk may have been identified and appropriate action taken to remove and replace the equipment.
- 5.1.4 London Borough of Tower Hamlets Council pleaded guilty to breaching section 3(1) of the Health and Safety at Work Act. It was fined £330,000 and ordered to pay costs of £6204
- 5.1.5 According to the BBC, the council signed off a £2 million 'extraordinary cost item' from its children's services budget last year to cover the potential fine and legal costs.

# 5.2 Cheshire Council prosecuted for failing to maintain safety railings, leading to child's fall.

- 5.2.1 A local authority has been fined after a child fell almost three metres to the floor from a gap in railings.
- 5.2.2 The 21-month old child was visiting Chester City centre with her family to watch the Christmas parade in November 2018. While standing at a viewing point on The Rows at Bridge Street, the child fell through a gap in the railings onto the floor below, fracturing to her skull.
- 5.2.3 Chester Magistrates' Court was told that one of the spindles on the railings had been missing for at least 18 months, leading to a significant gap (22cm) in the physical protection of the railings on The Rows.
- 5.2.4 Cheshire West and Chester Council failed to ensure that The Rows were maintained to prevent a risk of a fall from height. Health and Safety Executive (HSE) investigators said no risk assessment or risk control measures were put in place for members of the public and employees accessing or working on The Rows before the incident occurred. The local authority failed to provide adequate information, instruction and training to ensure employees understood the risks associated with a lack of maintenance of the Rows.
- 5.2.5 Cheshire West and Chester Council (CWCC) admitted breaching section 3(1) of the Health and Safety at Work Act. It was ordered to pay a fine of £300,000 plus £5607 costs.
- 5.2.6 CWCC's cabinet member for legal and finance said immediately after the incident that a full risk assessment of Chester Rows was carried out and repairs to all defects, including those not owned by the council, were completed at the council's expense. There is now also a quarterly inspection and arrangements for carrying out repairs and undertaking a full refresh of its health and safety culture, including providing IOSH training courses for directors, senior managers and supervisors.

### 5.3 School prosecution due to low wall posing trip hazard.

- 5.3.1 A school has been fined after a member of public tripped over a retaining wall and sustained a fatal head injury.
- 5.3.2 Peterborough Magistrates' Court heard how on 17 February 2017; a family member attended The Leys & St Faith's Foundation School in Cambridge to watch an evening performance. While walking towards the hall the woman tripped over a small retaining wall and fell to the ground sustaining a serious head injury. She died six days later in hospital.

- 5.3.3 An investigation by the Health and Safety Executive (HSE) found that The Leys & St Faith's Foundation School had failed to ensure the area was adequately lit. A pedestrian site safety assessment failed to identify the risk of tripping over the wall and did not take into consideration the lighting conditions or potential effect of poor lighting on pedestrian safety at night.
- 5.3.4 The Leys and St Faith's Foundation School of Cambridge pleaded guilty to breaching Section 3 (1) of the Health and Safety at Work Act 1974, fined £52,800 and ordered to pay costs of £10,040.

### 5.4 Waste company fined £1.2m after a worker fatally injured by a reversing vehicle.

- 5.4.1 Enterprise Managed Services, part of Amey, has been prosecuted after a worker was fatally injured by a reversing vehicle.
- 5.4.2 On 8 April 2016, a 22-year-old employee was working as part of a four-man collection crew on a routine collection of recyclable waste in Daventry, Northamptonshire.
- 5.4.3 The employee tripped and fell under the wheels of the refuse lorry and sustained fatal crush injuries.
- 5.4.4 Investigators found that a suitable and sufficient risk assessment had not been carried out for the collection route and there was a failure to adequately supervise the round.
- 5.4.5 At Northampton Crown Court, Enterprise Managed Services admitted breaching section 3(1) of the Health and Safety at Work Act. The company was fined £1.2 million and ordered to pay costs of £60,476.

### 5.5 Conclusion

Health and Safety remains a key priority for Local Authority consideration. Although the HSE are less pro-active than previously, they will investigate and prosecute if there are health and safety failings. As an Authority we ensure that we keep up to date with prosecutions enabling us to implement any learning from such actions within Local Authority services if applicable. Ensuring that health and safety is considered, and risks assessed and controlled, assists the Authority in meeting its legal obligations, in protecting the health and safety of employees and others.

### 6. ASSUMPTIONS

6.1 No assumptions have been made regarding the information contained in this report.

### 7. SUMMARY OF INTEGRATED IMPACT ASSESSMENT

7.1 This report is for information only and so an Integrated Impact Assessment is not required

### 8. FINANCIAL IMPLICATIONS

8.1 There are no financial implications.

### 9. PERSONNEL IMPLICATIONS

9.1 There are no personnel implications

### 10. CONSULTATIONS

10.1 All comments from consultees have been included in the report.

### 11. STATUTORY POWER

- 11.1 The Health and Safety at Work etc. Act 1974 and Management of Health and Safety at Work Regulations 1999.
- Author: Andrew Wigley, Principal Health and Safety Officer, wiglea@caerphilly.gov.uk
- Consultees: Richard Edmunds, Corporate Director for Education & Corporate Services, edmunre@caerphilly.gov.uk Lynne Donovan, Head of People Services, donovl@caerphilly.gov.uk Cllr Gordon, Cabinet Member for Corporate Services, gordocj@caerphilly.gov.uk Emma Townsend, Health and Safety Manager, townsej@caerphilly.gov.uk

# Agenda Item 9



## CORPORATE HEALTH AND SAFETY COMMITTEE – 21ST JUNE 2021

# SUBJECT: ACCIDENT STATISTICS REPORT FOR APRIL 2020 - MARCH 2021

REPORT BY: CORPORATE DIRECTOR - EDUCATION AND CORPORATE SERVICES

### 1. PURPOSE OF REPORT

1.1 The purpose of this report is to inform the Committee of the numbers and types of work-related accidents/incidents that occurred during the period of April 2020 – March 2021 (inclusive).

### 2. SUMMARY

2.1 The following report provides accident statistics for April 2020 – March 2021 (inclusive). Accident statistics are produced for each quarter and presented to the members of the Health and Safety Committee for information. The appendices are graphs illustrating these statistics and include for the previous 2 years for comparison.

### 3. **RECOMMENDATIONS**

3.1 That the Committee note the contents of the report.

### 4. REASONS FOR THE RECOMMENDATIONS

4.1 To keep the Committee up to date on any health and issues that may be relevant or may require further consideration.

### 5. THE REPORT

- 5.1. The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013 require accidents which arise as a result of, or in connection with, work to be categorised as follows and reported to the Health and Safety Executive (HSE):
  - Fatal accidents

- 'Specified injury' (formerly referred to as a 'major injury'), including a fracture, other than to fingers, thumbs and toes; amputation of an arm, hand, finger, thumb, leg, foot or toe; permanent loss or reduction of sight; crush injuries leading to internal organ damage; serious burns (covering more than 10% of the body, or damaging the eyes, respiratory system or other vital organs); scalpings (separation of skin from the head) which require hospital treatment; unconsciousness caused by head injury or asphyxia; and any other injury arising from working in an enclosed space, which leads to hypothermia, heat-induced illness or requires resuscitation or admittance to hospital for more than 24 hours.
- Accidents which cause an employee to be away from work or unable to perform their normal work duties for more than seven consecutive days (not counting the day of the accident).
- Work-related accidents involving members of the public or people who are not at work (including pupils) if the injured person is taken from the scene of the accident directly to hospital for treatment to that injury.
- 5.1.1 The term 'non reportable' accident or incident, refers to any accident or incident that is not included in point 5.1 and therefore is not reportable to the Health and Safety Executive. Most of these accidents result in minor injuries. Accidents in this classification are reported to the Health and Safety Division only if they affect:
  - Employees while they are at work.
  - Pupils, clients and members of the public who are injured as a result of work activity while they are on Council premises or using the facilities.
  - Any persons who are injured as a result of any work activity carried out by or on behalf of the Authority
- 5.1.2 Appendix 1 provides details on all of the accidents for the Authority that were reported to the Health and Safety Division between January March 2021;
  Appendix 2 provides details for the period October December 2020;
  Appendix 3 provides details for the period July to September 2020;
  Appendix 4 provides details for the period April to June 2020.

These are categorised by accident type and by type of incident, e.g. non-reportable, over seven days' lost time or restricted duties, and 'specified' (formerly referred to as a 'major') injury, and 'near-miss'. For comparison, tables for the periods during 2019 and 2020 are also provided as Appendices 9-12.

5.1.3 Appendix 5 details the RIDDOR-reportable accidents per directorate between January

 March 2021 and details those accidents that occurred to members of the public that were reported;
 Appendix 6 provides details for the period October - December 2020;

Appendix 6 provides details for the period October - December 2020; Appendix 7 provides details for the period July to September 2020; Appendix 8 for the period April to June 2020.

For comparison, tables for the period April 2019 – March 2020 are also provided as Appendices 13-16.

- 5.1.4 There was one RIDDOR-reportable accident in the period January to March 2021, five during the period October December 2020, none for the period July to September and two during the period April June 2020 in the Communities Directorate.
- 5.1.5 There was one RIDDOR-reportable accident in the period January to March 2021, none during the period October December 2020, one for the period July to September and none during the period April June 2020 in the Social Services and Housing Directorate.

- 5.1.6 There was one RIDDOR-reportable accident in the period January to March 2021, one during the period October December 2020, one for the period July to September and none during the period April June 2020 in the Education and Corporate Services Directorate.
- 5.1.7 For the purposes of reporting, staff who are working for the Authority via an agency are treated as employees. It should also be noted that when making comparisons with earlier years' reports there has been a change in the management structure within the Authority, with certain service areas now falling under different Directorates.
- 5.1.8 There has been no follow up action from the HSE with regard to any of the above RIDDOR-reportable accidents. There were no common themes or linked accidents in a particular service area.

### 5.2 Conclusion

- 5.2.1 Near-miss reporting remains low. The corporate Accident/Incident Reporting and Investigation Policy has been reviewed and includes new arrangements for reporting near miss incidents to improve reporting rates.
- 5.2.2 RIDDOR-reportable incidents remain consistently low. This is encouraging and demonstrates the positive benefits of interventions of Health and Safety Officers regarding audits of workplaces and work activities, and the provision of health and safety related training.
- 5.2.3 The updated Accident/Reporting and Investigation Policy will need to be supported by a poster campaign and policy briefing sessions and a team talk for Managers to deliver as part of their team meetings. Work is ongoing to develop a online training video to support this. It is anticipated that increasing managers and employees understanding of the policy and its application will result in a better appreciation of the importance of reporting both accidents and near-misses. The covid-19 pandemic has significantly changed priorities leading to a delay in progressing. Due to staff working from home and social distancing new solutions such as video briefings are currently being considered.

### 6. ASSUMPTIONS

6.1 No assumptions have been made regarding the information contained in this report.

### 7. SUMMARY OF INTEGRATED IMPACT ASSESSMENT

7.1 This report is for information only and so an Integrated Impact Assessment is not required

### 8. FINANCIAL IMPLICATIONS

8.1 There are no financial implications.

### 9. PERSONNEL IMPLICATIONS

9.1 There are no personnel implications

### 10. CONSULTATIONS

10.1 All comments from consultees have been included in the report.

### 11. STATUTORY POWER

- 11.1 The Health and Safety at Work etc. Act 1974 and the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013.
- Author: Andrew Wigley, Principal Health and Safety Officer, wiglea@caerphilly.gov.uk

Consultees: Richard Edmunds, Corporate Director for Education & Corporate Services, edmunre@caerphilly.gov.uk Lynne Donovan, Head of People Services, donovl@caerphilly.gov.uk Cllr Gordon, Cabinet Member for Corporate Services, gordocj@caerphilly.gov.uk Emma Townsend, Health and Safety Manager, townsej@caerphilly.gov.uk

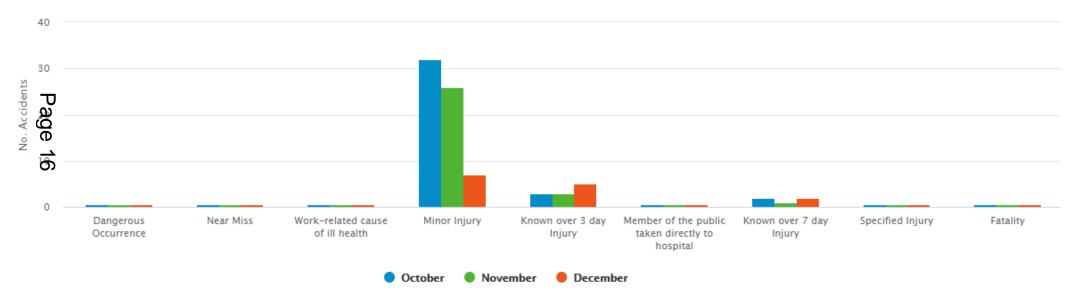
#### Appendices:

| Appendix 1<br>Appendix 2 | All accidents by Type for the Authority between January – March 2021<br>All accidents by Type for the Authority between October - December 2020 |
|--------------------------|---|
| Appendix 3<br>Appendix 4 | All accidents by Type for the Authority between July - September 2020<br>All accidents by Type for the Authority between April – June 2020      |
| Appendix 5               | RIDDOR reportable accidents by Type and Directorate between January –<br>March 2021   |
| Appendix 6               | RIDDOR reportable accidents by Type and Directorate between October - December 2020   |
| Appendix 7               | RIDDOR reportable accidents by Type and Directorate between July -<br>September 2020  |
| Appendix 8               | RIDDOR reportable accidents by Type and Directorate between April – June 2020   |
| Appendix 9               | All accidents by Type for the Authority between January – March 2020  |
| Appendix 10              | All accidents by Type for the Authority between October – December 2019   |
| Appendix 11              | All accidents by Type for the Authority between July - September 2019   |
| Appendix 12              | All accidents by Type for the Authority between April - June 2019   |
| Appendix 13              | RIDDOR reportable accidents by Type and Directorate between January –<br>March 2020   |
| Appendix 14              | RIDDOR reportable accidents by Type and Directorate between October - December 2019   |
| Appendix 15              | RIDDOR reportable accidents by Type and Directorate between July–<br>September 2019   |
| Appendix 16              | RIDDOR reportable accidents by Type and Directorate between April – June 2019   |

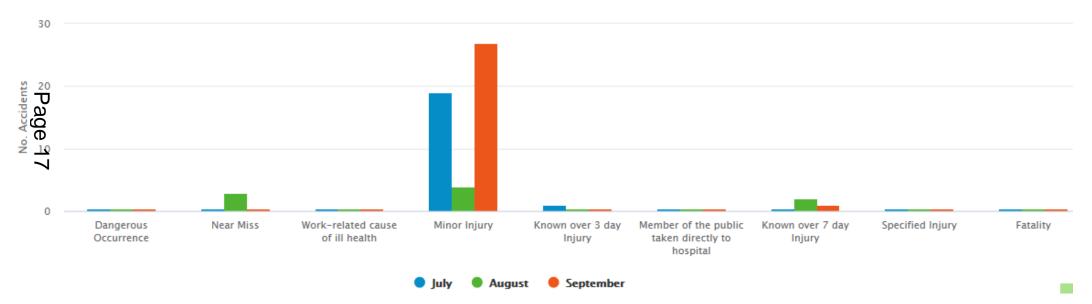
January to March - 2021



October to December - 2020

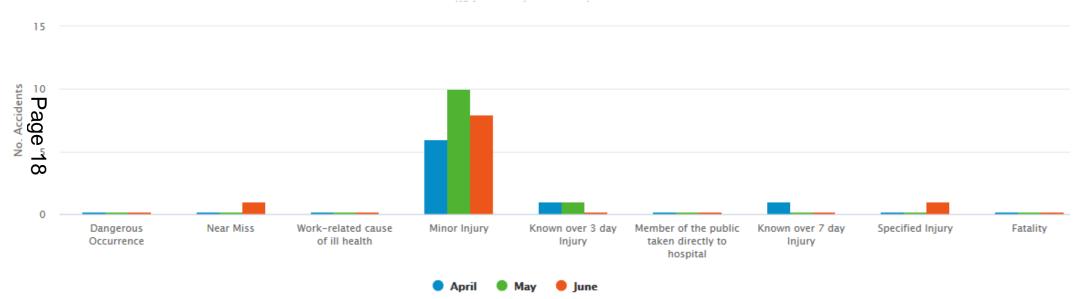


July to September - 2020



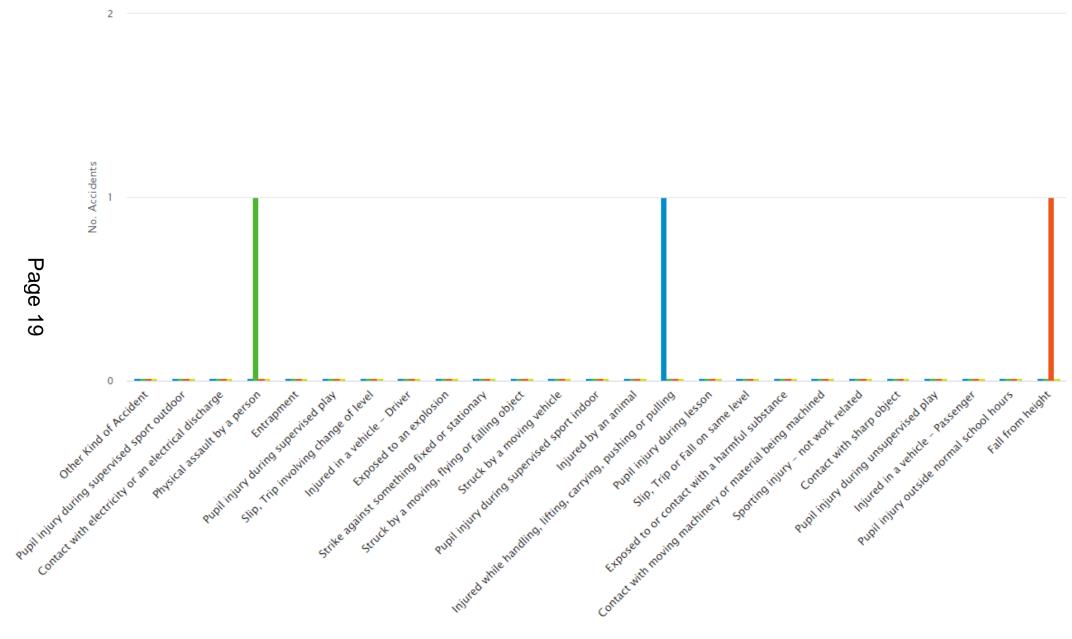
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April to June – 2020



### Appendix 5 – RIDDOR reportable accidents by Type and Directorate between January - March 2021

RIDDOR Reportable Accidents by Cause and Directorate

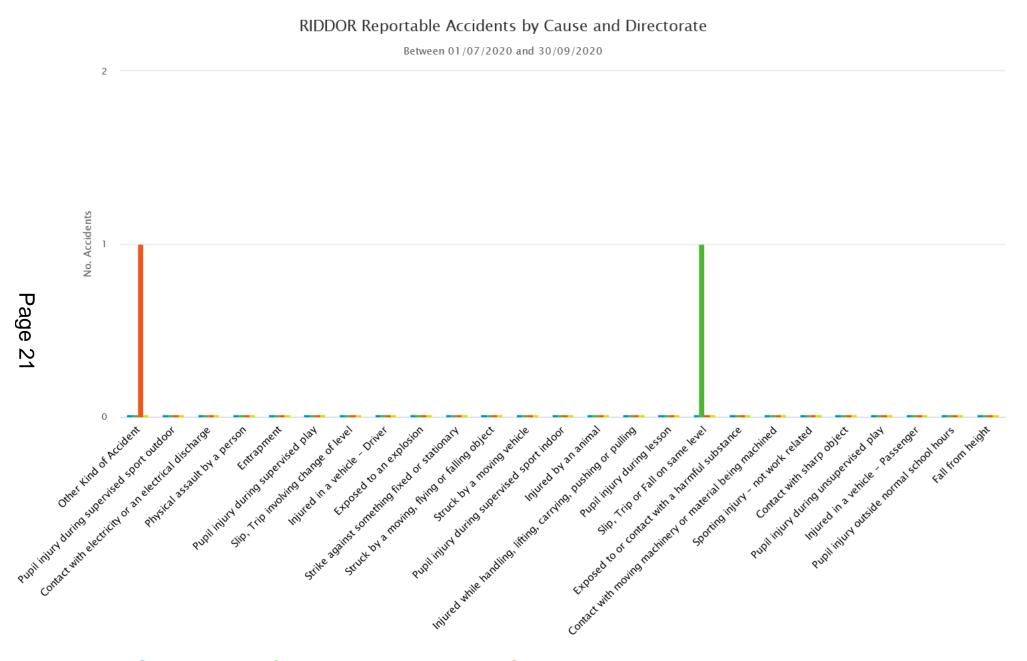


### Appendix 6 – RIDDOR reportable accidents by Type and Directorate between October – December 2020

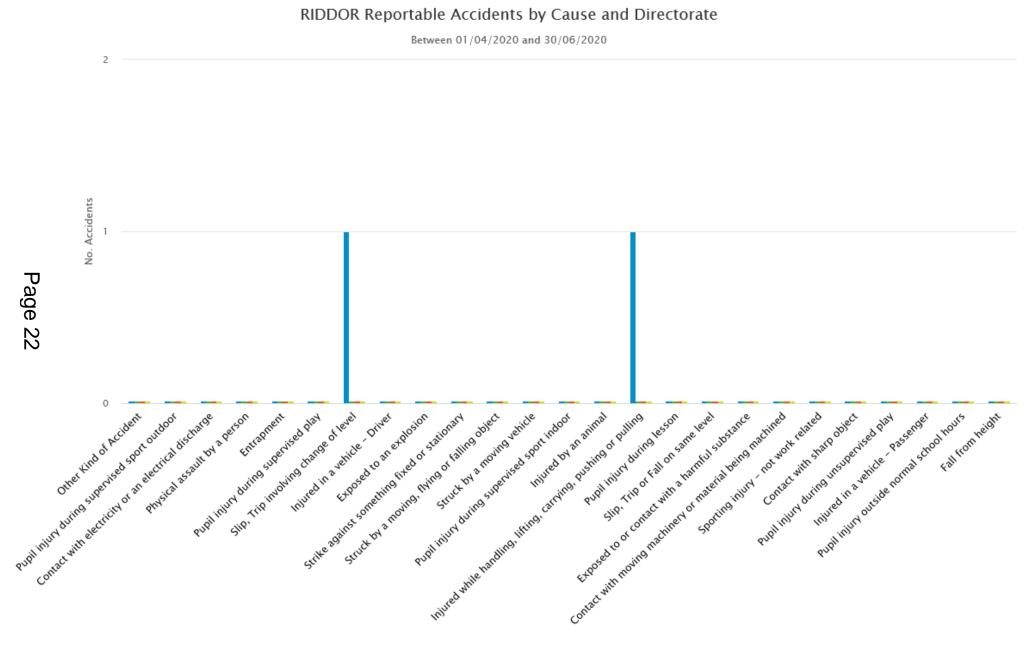
Between 01/10/2020 and 31/12/2020 3 2 No. Accidents 1 Page 20 Contect with moving machiner of material being machined Injured while handling, it ing, carning, publication of public Pupilmur during supervised sport outdoor Consecution are an are extrical discharge Stille against something fixed of stationary Struck by a noving. Hyng or falling object Pupitining during superised sport indoor Pupiliningousde normal shoot hours 0 Sporting injun-not work related Pupilining during unsupervised play Pupilinin during supervised play SUP. TIP INOVIO CLARGE OF LEVEL wined in a vehicle pasenger Physical assault by a person Injured in a vertice - Driver Fall from height

**RIDDOR Reportable Accidents by Cause and Directorate** 

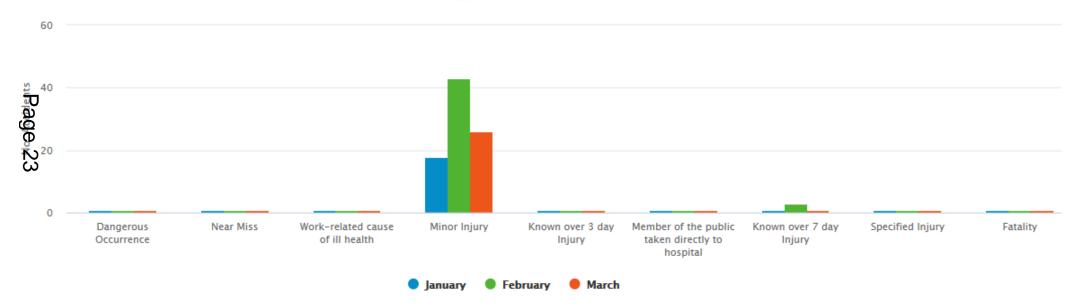
### Appendix 7 – RIDDOR reportable accidents by Type and Directorate between July - September 2020



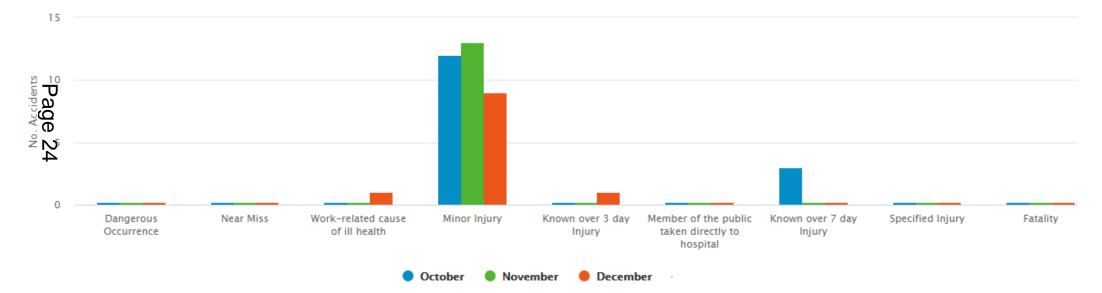
### Appendix 8 – RIDDOR reportable accidents by Type and Directorate between April – June 2020



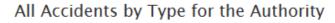
January to March – 2020



October to December - 2019



### Appendix 11 - All accidents by Type for the Authority between July - September 2019



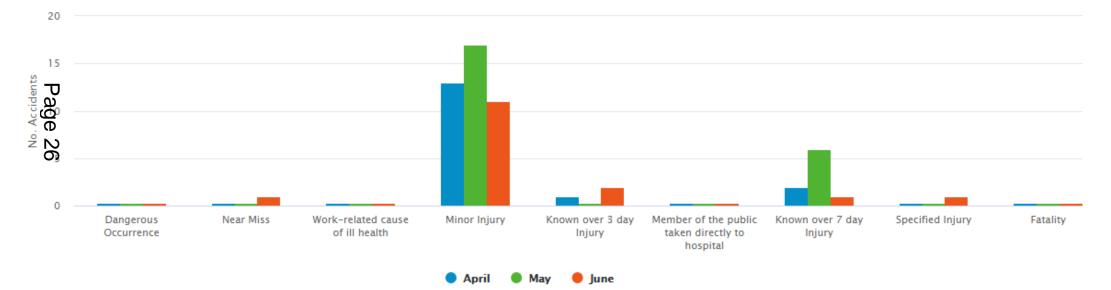
July to September – 2019



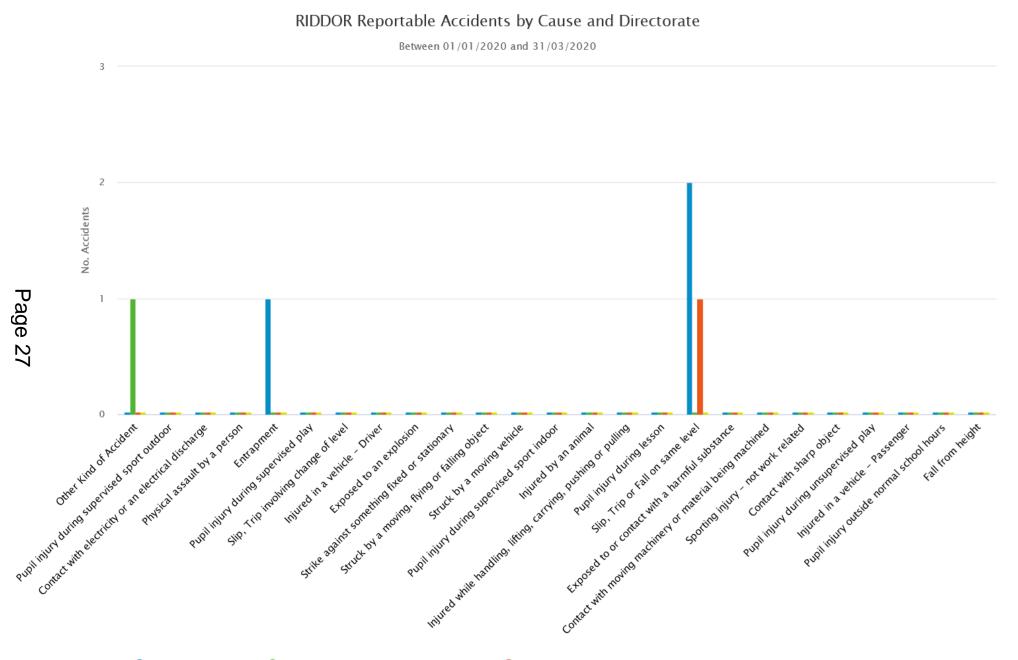
### Appendix 12 - All accidents by Type for the Authority between April - June 2019

### All Accidents by Type for the Authority

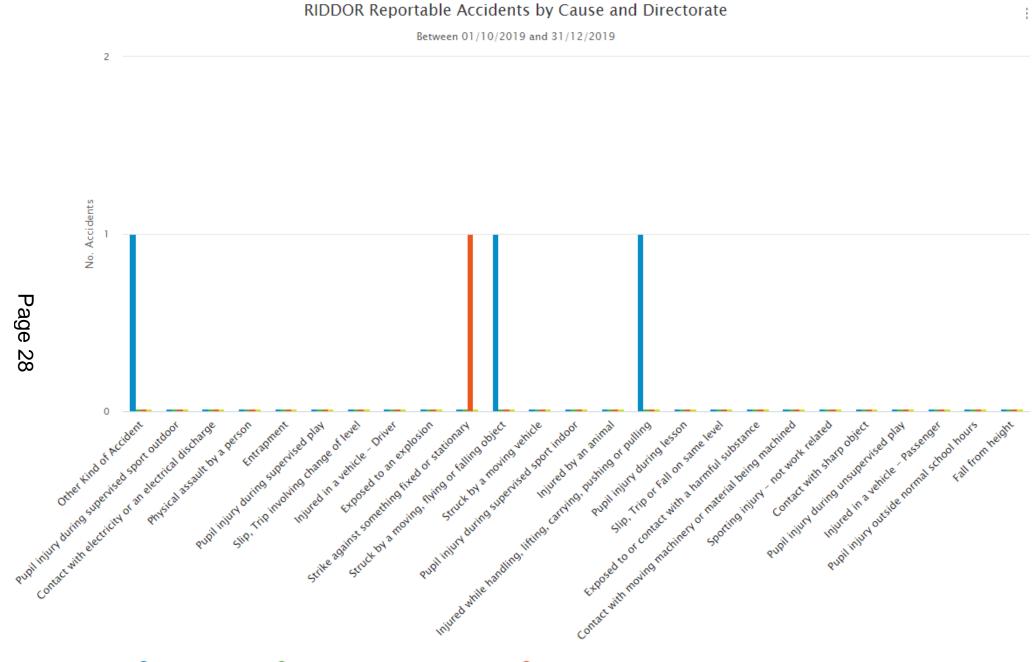
April to June - 2019



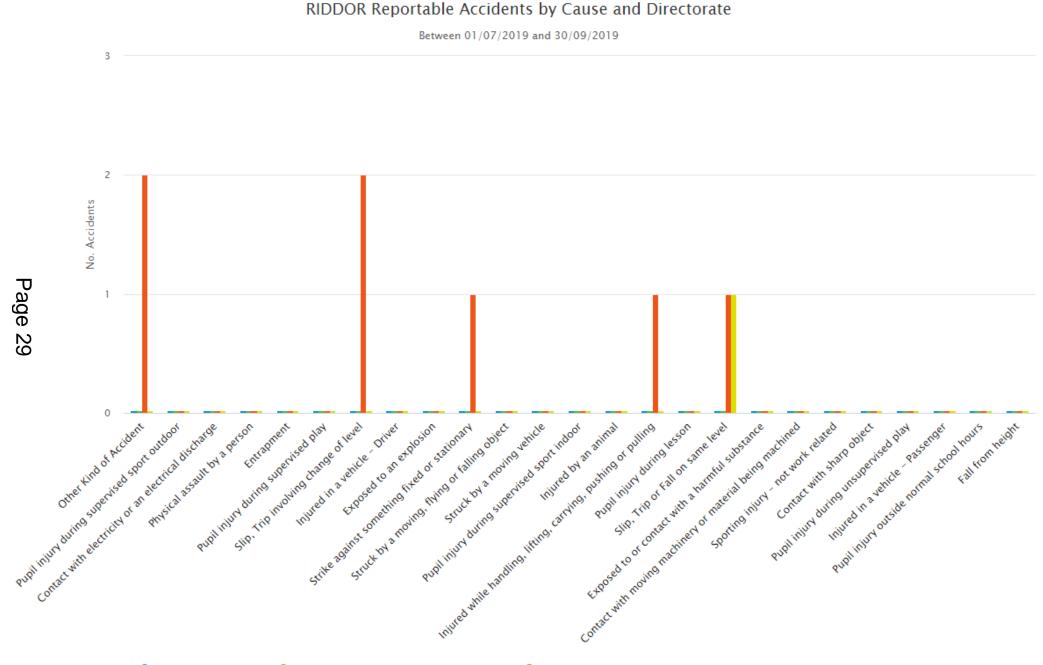
### Appendix 13 – RIDDOR reportable accidents by Type and Directorate between January - March 2020



### Appendix 14 – RIDDOR reportable accidents by Type and Directorate between October - December 2019



### Appendix 15 RIDDOR reportable accidents by Type and Directorate between July - September 2019





Between 01/04/2019 and 30/06/2019

